



Blind Sports Australia Non-Executive Director: Position Description

Position Title	Non-Executive Director
Location	Blind Sports Australia is located in Melbourne however Board meetings are held online. Board Members are currently located in various locations around Australia
Remuneration	As this role is voluntary, there is no remuneration associated with the appointment
Reports To	Blind Sports Australia Board Chair

Position Overview

Blind Sports Australia (BSA) is a national sporting organisation for blind and vision impaired sport. BSA helps create pathways and opportunities for blind sports participation from grassroots community level, right up to elite competition at national and international level. We work with our members and other organisations across Australia to grow sporting opportunities for people who are blind or have low vision. BSA is a not-for-profit organisation, a founding member of Paralympics Australia and the Australian Sporting Alliance for People





with a Disability and is Australia's representative to the International Blind Sports Federation.

As a Non-Executive Director, you will play a crucial role in guiding and shaping the strategic direction of BSA. This is a volunteer position with a focus on providing oversight, expertise, and support to BSA's leadership team.

Responsibilities

As a Non-Executive Director you will be responsible for:

Governance and Oversight

- Act in accordance with your fiduciary responsibilities to BSA
- Attend and actively participate in board meetings, committee meetings, the Annual General Meeting, and other relevant events
- Review and approve major policies, plans and strategies

Strategic Guidance

- Collaborate with fellow board members to set BSA's strategic goals and priorities
- Offer expertise, insight and advice on key issues and opportunities





Financial stewardship

- Review financial statements, budgets, and financial reports to ensure fiscal responsibility and accountability
- Approve the annual operating budget
- Participate in fundraising efforts to support BSA's financial sustainability

Risk Management

- Assess and mitigate risks that may affect BSA's ability to achieve its mission and goals

Advocacy

- Serve as an advocate for BSA, representing its interests to external stakeholders
- Advocate for BSA's mission and programs in the Community

Networking and partnership building

- Leverage your personal and professional network to identify and cultivate strategic partnerships and alliances

Compliance





- Ensure compliance with all relevant laws, regulations and ethical standards

Skills and experience required

- Commitment to the mission and values of BSA
- Demonstrated leadership and governance experience
- Expertise in the areas of Marketing/Fundraising/Sponsorship and Human Resource Management
- Exceptional communication, collaboration and problem-solving skills
- A strong network of professional and community connections
- The ability to commit time for board meetings, committee meetings, AGM and other related activities

Time commitment required

As a Non-Executive Director you would be required to attend:

- BSA board meetings: currently held online once every six to eight weeks
- BSA Annual General Meeting: held once per year, usually online in the evening
- BSA Board Strategy meetings and Member Forum: usually held once per year, face to face on a mutually agreed weekend





- Special Board Meetings: held on an ad-hoc, or as required basis

In addition, you will be expected to devote appropriate preparation time ahead of each meeting and to attend such ad-hoc meetings as may be necessary or convenient.

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